



REPLY TO
ATTENTION OF

**STATE OF CALIFORNIA - MILITARY DEPARTMENT
HEADQUARTERS, CALIFORNIA CADET CORPS**

Camp San Luis Obispo
10 Sonoma Ave, Bldg 1301
San Luis Obispo, CA 95655-4125

CACC-HQ

05 July 2019

CIRCULAR 010-1920-001

COMMANDANT LEADERSHIP CONFERENCE

1. GENERAL: The California Cadet Corps will host a Leadership Conference for adult leaders at Camp San Luis Obispo on 24-25 August 2019. The conference will commence at 0800 on the 24th and conclude before lunch on the 25th. This conference is intended to provide an update on the state-level cadet corps, solicit input from stakeholders on strategic direction, provide opportunities for sharing of “best practices”, educational sessions, and to provide a networking opportunity for adults who have active roles in supporting the CACC from throughout the state.
2. CONTENT: Participants will have the opportunity to attend general sessions as well as select breakout groups which are relevant or of particular interest to them. Suggestions for content are welcome, and should be addressed to the POC.
2. ATTENDEES: The following are encouraged to attend:
 - a) All Commandant personnel (including assistant commandants, special project officers, and HQCACC staff).
 - b) 10th Corps Commander, Deputy Commander, XO, and CSM
 - c) Pre-appointment CACC applicants for Commandant and BST positions
3. TRANSPORTATION: Via POV (at individual’s expense).
4. BILLETING: Participants will be provided with open bay barracks at no cost. Barracks provided for the night of the 23rd and 24th. For adults that would like private billeting you will need to contact the Billeting Office at 805-594-6500 or a local hotel. NOTE: Private billeting/hotel is at the expense of the participants. If you arrange lodging for the adults on your own (providing billeting, or local hotel), please email the undersigned so that we have an accurate count of those who require lodging in barracks.
5. FOOD SERVICE: Participants will be provided contract meals at no cost beginning with breakfast on 24 August 2019 and ending with the breakfast meal on 25 August 2019. NOTE: Participants should plan to eat all meals in the Camp SLO Dining Facility due to the short timeframe allocated for meals and the time required to travel to off-post establishments. There is a limited-hours PX and vending machines available as well.

6. UNIFORMS: Uniform for adult CACC personnel, National Guardsman, or CSMR is ACU or CMU. Civilian personnel are asked to be in casual attire (i.e. slacks and collared shirt).

7. CADET STORE: The cadet store will be open during the event and will have snacks, drinks, and CACC logo items available for sale.

8. ISSUANCE: Registered attendees will be issued a CMU Polo shirt and CACC-approved uniform nameplate.

9. REGISTRATION: Individuals must pre-register NLT 09 August 2019 online at: <https://forms.office.com/Pages/ResponsePage.aspx?id=-n1IBumPWEmvUMgFW79ujPRHqufuNtlCnlgg0jC1XhVURFIDSE81S0IONUFFSUIPTVg0TzczQTBOQiQIQCN0PWcu>

10. CONFIRMATION OF REGISTRATION: All attendees will receive a confirmation of registration along with final details NLT 16 August 2019. If you do not receive that confirmation, please contact Operations@cacadets.org.

FOR THE EXECUTIVE OFFICER:

MICHAEL J. SMITH
LTC, CACC
Assistant Executive Officer