STATE OF CALIFORNIA- MILITARY DEPARTMENT



CALIFORNIA CADET CORPS

10 Sonoma Ave, Bldg. 1402

Camp San Luis Obispo, California 93405

CACC-HQ

CIRCULAR 010-1819-003v.6 4 March 2020

**CALIFORNIA CADET CORPS ANNUAL GENERAL INSPECTION**

1. GENERAL: The Headquarters (HQs), CACC and all Brigade Advisors will conduct an Annual General Inspection (AGI) in accordance with the attached list from 3 February to 31 March 2020. The Annual General Inspections of California Cadet Corps units are conducted utilizing the Annual General Inspection Report Form 15, Appendix B to Cadet Regulation 1-6 (effective 9 January 2019), as a guide. A detailed rubric may be found in CR 1-6, Appendix A and will aid the inspectors in evaluating the appropriate rating level. This regulation revision changed two inspection items: #38 and #39. All other items remain unchanged.
2. PURPOSE: This inspection fulfills the Adjutant General’s obligations under the California Military Veteran’s Code Section 515 to inspect CACC units. It also serves to inform the Executive Officer, Adjutant General, and the Superintendent of Public Education on the training, attendance, discipline, military knowledge and instruction, leadership and condition of property of the California Cadet Corps units. Newly formed units will not undergo full AGI’s but rather a Staff Assistance Visit (SAV). The SAV is a non-graded event meant to prepare units for future AGI’s.
3. OVERVIEW: All first year units will undergo a SAV whereas second year units will undergo a full AGI. Units inspected last year do not require an inspection. Inspections are conducted during a normal school day and include a visit to the California Cadet Corps unit, its Commandant of Cadets and the Principal or administrator- designee of the school. A report of the inspection will be made for submission to the Adjutant General, Superintendent of Public Education and a copy is left with the Commandant of Cadets at the school site. Brigade Advisors will be conducting the inspections on their Battalions and HQ, CACC will be conducting a SAV with the Brigades. Brigade Advisors must coordinate with Operations if they will require some support but are principally responsible for inspecting their units. Brigade Advisors may include Cadet Brigade Staff to assist if feasible.
4. INTRODUCTION / REPORT OUT: Commandants should post a cadet in the school office at the start inspection time to escort the Brigade Advisor to the cadet formation. Commandants should arrange for an out-brief with the school principal or administrator-designee prior to departure of the inspection team.
5. CONDUCT OF THE INSPECTION: Commandants should coordinate with administration and impacted teachers to schedule at least 80% of enrolled cadets (regardless of whether they are in uniform) for an In-Ranks Inspection /Drill and Ceremonies demonstration lasting up to one hour and beginning 5 minutes after the start inspection time. Cadet leadership will conduct the In-Ranks Inspection in conjunction with the Brigade Advisor. Following the outdoor portion, the Cadet staff will conduct a Command and Staff Brief to the Brigade Advisor. Unit leaders, records, and storage areas will need to be available and unlocked to the inspection team for about another 60 minutes following the Command and Staff Brief. The Brigade Advisor will need thirty minutes at the end of the inspection to finalize their report and brief the principal or their representative.
6. UNIFORM: Uniform for the inspection will be Class B uniform (if the unit has them). Those units who do not have this uniform should wear the uniform they have been issued. Commandants are required to be in a Class B uniform or Commandant Multipurpose Uniform (CMU).
7. SCHEDULE: The AGI list can be found in Appendix A of this circular. Minor changes to the schedule are possible - please contact SSG Eric Franco at (805)782-6766 or email at eric.franco@cacadets.org for change requests and to correct the appendix information below. Please note the AGI start times may need to be finalized to align with your individual school bell schedule. Battalions must coordinate any changes with their Brigade Advisor.
8. AWARDS: Units receiving a “Superior” rating will be awarded the Superior Unit Guidon Streamer (IAW CR 1-1, 3-3b) at the out-brief in front of the principal, and cadets will be authorized the Superior Unit Ribbon.
9. BRIGADE SAVs: Following completion of BTN AGIs, HQ CACC will conduct Brigade SAVs with a draft rubric. Brigade Staffs will brief status of their Brigade. HQ CACC will validate all sub-unit AGIs, issue Superior Unit Supplies, assess Commandant pay forms, inspect Brigade/State property, and develop the new draft CR 1-6 rubric for Brigade Inspections, commencing in 2021.

FOR THE EXECUTIVE OFFICER:

*/s/* TIMOTHY KELLEY Colonel

Deputy Commander

 Appendices

Appendix A: Inspection List

**Appendix A**

**Inspection List**

|  |  |  |  |
| --- | --- | --- | --- |
| **School** | **Type** | **Inspected by** | **Date** |
| 1st BDE |
| Desert Ridge Academy | SAV | HQ |  |
| Indio High School | AGI | HQ |  |
| Twentynine Palms JHS | N/A |  |  |
| RCEA Indio | N/A |  |  |
| Shadow Hills HS | N/A |  |  |
| Palm Desert HS | N/A |  |  |
| San Gorgonio MS | N/A |  |  |
| Calipatria HS  | N/A |  |  |
| 2nd BDE |
| Cal Aero | SAV | CPT Saba | 020900APR20 |
| Hoffer Elementary | SAV | CPT Saba | 100900APR20 |
| Citrus Valley HS | SAV | CPT Saba | 031300APR20 |
| Banning HS | AGI | CPT Saba | 030900APR20 |
| Nicolet MS | AGI | CPT Saba | 270900MAR20 |
| MLA Moreno Valley | AGI | CPT Saba & 2 HQ staff | 260900MAR20 |
| American Christian Military Academy of Excellence | AGI | CPT Saba | 021300APR20 |
| Santa Rosa Academy | AGI | CPT Saba | 261300MAR20 |
| Arizona MS  | AGI |  |  |
| La Sierra HS | N/A |
| 3rd BDE |
| Porterville Military Academy | AGI | School Board | 31MAR/1APR20 |
| Mt. Whitney HS | AGI | CPT Archer | 3APR20 |
| Burton ES | AGI | CPT Archer | 7APR20 |
| Strathmore MS | N/A |  |  |
| Strathmore ES | N/A |  |  |
| Burton MS | N/A |  |  |
| 4th BDE |
| Oakland Military Institute | N/A |  |  |
| Discovery Youth Academy | N/A |  |  |
| 5th BDE |
| Mitchel Sr. Elementary | SAV | HQ |  |
| Oakhurst Elementary | SAV | HQ |  |
| Oakhurst Intermediate | SAV |  |  |
| Oak Creek IS | AGI |  |  |
| Wasuma ES | AGI |  |  |
| Kerman MS/HS | N/A |  |  |
| Yosemite HS | N/A |  |  |
| 6th BDE |
| Cesar Chavez JHS | SAV |  |  |
| South Sutter Charter | SAV |  |  |
| Blaker-Kinser | SAV |  |  |
| Mae Hensley JHS | SAV |  |  |
| Lincoln HS | AGI |  |  |
| Rite of Passage Charter  | AGI |  |  |
| Lassen Union HS | N/A |  |  |
| 8th BDE |
| Rio del Valle MS | SAV |  |  |
| Harvard-Westlake School | AGI |  |  |
| Hosler MS | N/A |  |  |
| Walter Reed MS | N/A |  |  |
| Pacoima MS | N/A |  |  |
| The Charter School of San Diego/Audeo | N/A |  |  |
| Sunburst Youth Academy | N/A |  |  |
| Cesar Chavez MS | N/A |  |  |
| 9th BDE |
| CA Military Institute | N/A | John Killeen | 25FEB20 |
| 11th BDE |
| Cesar E. Chavez MS | N/A |  |  |
| Curtis MS | N/A |  |  |
| Pacific HS | N/A |  |  |
| Shandin Hills MS | N/A |  |  |
| Cajon HS | N/A |  |  |
| San Gorgonio HS | N/A |  |  |
| Arrowview MS | N/A |  |  |
| Serrano MS | N/A |  |  |
| Del Vallejo MS | N/A |  |  |
| Indian Springs HS | N/A |  |  |
| 12th BDE |
| Greenfield HS | SAV | COL Hurd | 13MAR20 |
| King City HS | AGI | COL Hurd | 26FEB20 |
| Marina HS | AGI | COL Hurd | 12MAR20 |
| Grizzly Youth Academy | N/A |  |  |
| 14th BDE |
| Bunche MS | N/A |  |  |
| Enterprise MS | N/A |  |  |
| Roosevelt MS | N/A |  |  |
| Walton MS | N/A |  |  |
| 15th BDE |
| John Muir MS | SAV | CW2 Cahill/HQ | 160800APR20 |
| Rosamond HS | SAV | CW2 Cahill/HQ | 150800APR20 |
| Tropico MS | SAV | HQ | 151300APR20 |
| Greenfield MS | SAV | CW2 Cahill | 300745MAR20 |
| Kern Ave Elementary | SAV | CW2 Cahill | 021100APR20 |
| McFarland MS | AGI | CW2 Cahill | 021400APR20 |
| Curran MS | N/A | CW2 Cahill | 300745AMR20 |
| 18th BDE |
| Barstow JHS | SAV | MAJ Cook-Askins | 200730MAR20 |
| Lucerne JHS/HS | SAV | MAJ Cook-Askins | 061130MAR20 |
| Silver Valley HS | SAV | MAJ Cook-Askins | 201230MAR20 |
| Quail Valley MS | AGI | MAJ Cook-Askins | 181600MAR20 |
| Serrano HS | AGI | MAJ Cook-Askins | 131130MAR20 |
| Brigade Inspection | SAV | HQ | 31MAR20 |
| Silverado HS | N/A |  |  |
| Options for Youth Charter School | N/A |  |  |
| Cobalt MS | N/A |  |  |
| Riverside Prep | N/A |  |  |
| University Prep School | N/A |  |  |